

Board of Selectmen

Town of Upton



Massachusetts

BOARD OF SELECTMEN

James A. Brochu, Chairman

Robert J. Fleming

Kenneth E. Picard

TOWN MANAGER

Blythe C. Robinson

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Memo To: Board of Selectmen
From: Blythe C. Robinson, Town Manager
Date: June 20 2013
Re: Town Manager's Weekly Report

Warrants:

- Payroll: \$ 70,198.31
- Expense Warrant: \$ 76,814.84

For Your Information/Follow Up:

- Town Hall has moved! The day went well; largely due to the hard work on everybody's part we were ready. The modifications to the church are complete, and the boxes started heading out the door soon after 8 AM. Everything except the safe was relocated on Friday and a fair amount of the items to the storage containers at DPW also were relocated. The movers will be back Monday for the rest of the storage items, as well as packing up the Town Clerk's vault that will be going to secure storage. Signage goes up early this week announcing the close of Warren Street, and the contractor moves in on July 1st. A reminder to all that anyone visiting the temporary town hall should park in the lot next door for the playground, and enter Town Hall down the handicap ramp to the right of the building. We look forward to doing business in our new location starting on Monday.
- As we now do annually, I have sent a memo to the Town Accountant requesting that he close out a number of warrant article appropriations and return those funds to fund balance so they can be counted in future free cash. The total amount of the turn backs are \$16,573.74. These are projects that are complete and the appropriation is no longer needed.
- On Monday DPW opens bids for the road work planned for this year. The State has completed its process to release Chapter 90 funds, but as I've previously reported, only \$150 million or half what was promised. We'll assess the bids and schedule what road work we can get accomplished for that amount, and hope farm is progressing and the Harrington's are in the process of preparing to move.
- The Library Board of Trustees has decided to delay the start of the renovation project approved at the Annual Town Meeting. They had contracted with a firm to have mold testing done, which determined that there is mold in the carpet, air and some drywall

They plan to wait for the report to be received that will contain recommendations on how to proceed. We are also holding off on the installation of more dehumidification in the basement until the report comes out, so we can determine what would be the best course of action. There remains \$9,253 in the Knowlton Repair Account from last year's warrant article for whatever repairs are required mitigation and exploring surrounding community agreements for mitigation. We intend to stay involved in this process to make sure Upton is appropriately represented.

- Each Thursday the Boston Globe prints a bar graph on some topic that they measure in the West Weekly section. This week's snap shot was of town expenditures per person during fiscal year 2012. The state median is \$2,510/per person, and Upton fell below that at approximately \$2,100/person.
- If you had other plans on Saturday night and didn't attend the fireworks put on by the Upton Men's Club you missed a terrific event! There was a steady stream of people enjoying the bands, food and rides during the afternoon, and then a big crowd for the fireworks at 9:15 PM. They were treated to a 25 minute display which I understand rivaled those of last year, and much better than any in the area.
- This upcoming week brings the FY 12/13 year to a close. For those who have invoices to turn in please be reminded that they are due on Friday, or if you don't have that to turn in, an encumbrance is required so the funds can be put aside until the bill comes in. Contact Kenny Costa, the Town Accountant if you have questions.